

## ***MINUTES OF MEETING***

Meeting of November 10, 2008

***8:00 a.m.***

Board Office – Cheyenne, WY

### **OPEN MEETING ITEMS**

**BOARD MEMBERS PRESENT:** David L. Whitman, Stanton J. Abell, Jr., Peter J. Hutchison, Roger L. Jacobson, and Mike Ballard. Scott Pierson participated via teleconference.

**BOARD MEMBERS ABSENT:** Patrick T. Tyrrell.

**BOARD STAFF PRESENT:** Christine Turk, Executive Director, Kennard F. Nelson, Sr. Asst. Attorney General and Mike Causey, Sr. Asst. Attorney General.

**VISITORS PRESENT:** Steven Winders.

**APPROVAL OF MINUTES:** A motion was made by Mike Ballard seconded by Peter J. Hutchison and carried to approve the Minutes from the July 14<sup>th</sup>, 2008 meeting as distributed.

**APPROVAL OF TREASURER/BUDGET REPORT:** Steven Winders, Accountant from the State Engineer's office presented the Treasurer and Budget reports in Patrick T. Tyrrell's absence. A motion was made by Stanton J. Abell, Jr., seconded by Mike Ballard and carried to approve the reports as distributed. Mr. Winders also presented a report on the Board's cash balance. The Board asked if a similar report could be presented annually at the November meetings. Mr. Winders agreed to have one prepared each year. There was no action taken by the Board regarding the report provided by Mr. Winders.

**NATIONAL AWARDS FOR NCEES:** The Board reviewed the nomination request for award recipients for NCEES annual awards. There are no nominations from the Wyoming Board at this time.

**NCEES BOARD PRESIDENTS' ASSEMBLY:** NCEES is hosting a meeting to be held in Atlanta, Georgia in mid February, 2009. All Board Presidents and MBA's have been invited to attend at the Council's expense. David L. Whitman is on the NCEES Board of Directors and will be attending as a representative of the Council. The Board recommended that Stanton J. Abell, Jr., Vice President, attend as Wyoming's representative.

**ELECTRONIC SIGNATURES AND TRANSCRIPTS:** The Board was asked by NCEES if the Record Book program began accepting electronic signatures and US transcripts as part of the Record Program, would the state Board's accept them in the Record Books? After discussion on the expertise of the Council's security system regarding this matter, the Board agreed to accept electronic signatures and transcripts from US institutions for Record Book holders only.

**CPEES/NCEES POLICY ON TRANSCRIPTS FROM IRAQ AND AFGHANISTAN:** Due to the unstable conditions in Iraq and Afghanistan, CPEES, the Board's accepted foreign degree evaluation service, asked if state Board's would accept their evaluations from these two countries based on information that they can obtain and which is provided by the candidates. A motion was made by Roger L. Jacobson, seconded by Peter J. Hutchison and carried not to accept evaluations done for the two countries until original documents can be obtained and the standard evaluation can be conducted.

**PROCTORING OF EXAM CANDIDATES:** ELSEs, Wyoming's Examination Administration Service, requested that all state Boards refrain from proctoring exams in and out of state, as it causes difficult issues within ELSEs. A motion was made by Peter J. Hutchison, seconded by Stanton J. Abell, Jr., to leave our proctoring policies status quo.

**APEGGA REQUEST:** A request from the Association of Professional Engineers Geologists and Geophysicists of Alberta to meet with the Wyoming Board was discussed. It is APEGGA's hope that Wyoming and other state Board's will recognize the Canadian licensing system as equivalent to the United States. Ultimately, it is the intent of APEGGA to achieve comity licensure between the two countries without additional requirements needing to be met. A motion was made by Mike Ballard, seconded by Roger L. Jacobson and carried to write a letter to APEGGA advising that the Wyoming Board has legislation currently pending that would allow for such an agreement.

**RULES AND REGULATIONS:** The Board is preparing to update the Rules and Regulations. The changes will not be provided to the public for comment until a decision is made on the pending 2009 legislation, which could require additional adjustments to the Rules.

**SCHEDULE OF NEXT MEETING:** February 9<sup>th</sup>, 2009 is the date scheduled for the next Board Meeting. The meeting will be held in Cheyenne at the Board office on Yellowtail Drive.

A motion was made by Mike Ballard, seconded by Roger L. Jacobson and carried to move into Executive Session for purposes of discussing disciplinary actions, complaints and applications.

A motion was made by Stanton J. Abell, Jr., seconded by Mike Ballard and carried to move out of the Executive Session and back into the Open Meeting.

A motion was made by Roger L. Jacobson, seconded by Mike Ballard and carried to approve all recommendations made by the IBM regarding Disciplinary Action in Other Jurisdictions.

A motion was made by Mike Ballard seconded by David L. Whitman and carried to approve the recommendations made regarding the Complaints.

A motion was made by Stanton J. Abell, Jr., seconded by Roger L. Jacobson and carried to approve the recommendations made by the PE Application Review Committee.

A motion was made by Roger L. Jacobson, seconded by Peter J. Hutchison and carried to approve the recommendations made by the LS Application Review Committee.